



650 Colborne Street, Suite #4, London, Ontario N6A 5A1
Tel: 519 432 4325 Fax: 519 432 8288 info@tapropertymanagement.com

TENANT TO-DO LIST

Congratulations on your new accommodation !!!

TA Property Management would like to thank-you for renting from us and look forward to making your living experience a positive one. Please feel free to contact us at any time at 519-432-4325 or visit our websites at www.tapropertymanagement.com or www.rentfromtom.com.

The following is a list of things that need to be completed prior to your lease start date:

- Full deposit (last month's rent)
- Signed rental application for each tenant
- Monthly post-dated cheques (starting the 1st day of the 1st month ending the 1st day of the 2nd last month)
- Signed Guarantee Form for each tenant
- Signed Tenancy Agreement (by all tenants)
- Signed Schedule 'A' (by all tenants)
- Transfer of ALL necessary utilities into new tenant's name(s) if any/all utilities are NOT included in the monthly rent

The following is a list of telephone numbers for the local utility companies to help you:

Union Gas – 1-888-774-3111
London Hydro – 519-661-5503
Reliance Home Comfort – 1-866-735-4262

The following is a list of telephone numbers for local service companies to help you:

Bell Canada - 519-310-2355
Rogers - 1-888-764-3771
City of London Garbage Collection – 519-661-4585

TA Property Management EMERGENCY CONTACT # - 519-871-0871

Thanks again and good luck from all of us at TA Property Management.